

- *Completed IS 101: Intro to Information Systems* (apps, data, business tech)
- Proficient in *Microsoft Word* for professional documents
- Skilled in *Microsoft Excel* for data entry and analysis
- Experienced in *Microsoft PowerPoint* for presentations
- Proficient in *Microsoft Outlook* for email and scheduling
- Experienced with *CRM systems* for customer

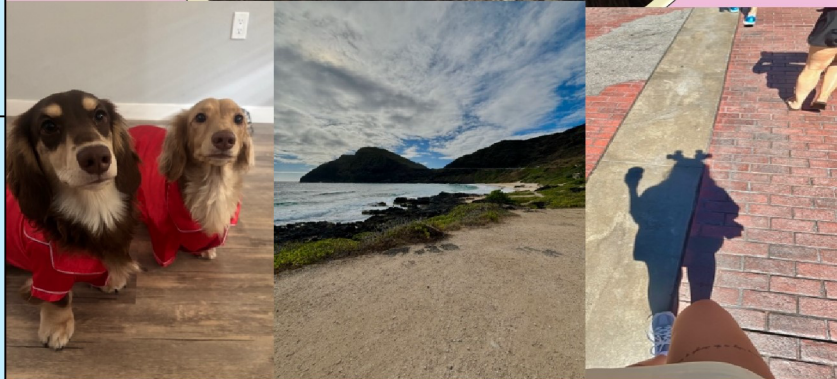
## Present

- From Reno, NV; chose UNR to stay close to community and career goals
- Enjoy watching sports with my dad, especially baseball **GO DODGERS!**
- Like **shopping, baking, and making coffee** coffee enthusiast with 3 machines!!
- Music inspires me; top artists: **Morgan Wallen, Drake, Carla Morrison**
- Love traveling; favorite trip was *Hawaii*; hope to see more of the world
- Disney fan; enjoy Disneyland and ***The Nightmare Before Christmas***
- Spend free time with my **dogs and family**
- Aspiration: *Grow into leadership, mentor others,*

## FUTURE

I am pursuing a **bachelor's degree in Communication with a minor in Business Administration**. After graduating, I aim to build a career in management and business operations, applying my communication, customer service, and leadership skills to help teams succeed. Long term, I aspire to grow into a leadership role where I can mentor others, strengthen teamwork, and contribute to a company's success.

# Vivianne Lopez



My puppies

Hawaii

Disneyland Day